



This form will be shared with City of Edinburgh Council and Southside Community Centre Association SCIO, both of whom will process and store the information provided for the purpose of managing your booking. Data privacy notices are available on request.

About you	
Name:	
Address:	
Telephone number:	
Email address:	

About your group / organisation (if applicable)	
Name:	
Address:	
Telephone number:	
Email address:	
Website:	
Facebook:	
Twitter / X:	
Instagram:	

About your booking	
Day/s and dates/: <i>If your booking is a regular booking please tell us the dates you wish to book, eg, "Every Tuesday from 1/9/24 until 30/6/25 except 24/12/24)</i>	
Entry time:	
Exit time:	
Please tell us about your booking, include information such as what activities will be taking place, how many people shall be attending, cost of entry etc.	
Is your booking open to the general public?	

Your space requirements		
Space	Required	Set up needed / centre equipment needed
Hall		
Room 1		

Room 2		
Café seating area		

Declaration

By submitting this form I agree that I have read and understood, and agree to be bound by the terms and conditions of let as published by Southside Community Centre Association SCIO.

Further, I understand that I am required to submit a booking form, risk assessment and fire safety declaration before my booking request shall be considered.

Signature:	
Printed name:	
Date	